

## Frequently Asked Questions

- **What should I register as?**

Below is a list of categories you may register as for the Conference. Every application is subject to approval by the Conservative Party and its security partners. If you are unsure what you should register as please contact

[registration@conservativepartyconference.com](mailto:registration@conservativepartyconference.com)

- Party Member: You must have an active membership of the Conservative Party that is at least six months old by the time Conference begins.
- Party Member Under 25: You must have an active membership of the Conservative Party that is at least six months old by the time Conference begins and have your 25<sup>th</sup> birthday fall before you register.
- Party Member Wednesday Only: You must have an active membership of the Conservative Party that is at least six months old by the time Conference begins.
- Parliamentary: You need to be a Conservative Party Member of Parliament, Peer, Police and Crime Commissioner, Welsh Assembly Member, Scottish Member of Parliament, Greater London Assembly Member or Metro Mayor.
- Parliamentary Staff: You need to work for any of the types mentioned in the Parliamentary Category
- Treasurer's Guest: You must be an active member of a CCHQ Donor Club, please contact [events@conservatives.com](mailto:events@conservatives.com) if you are unsure if you qualify.
- Commercial: You must work for a commercial organisation.
- Charity: You must work for a registered Charity or Not-For-Profit organisation.
- International: You must work for an Embassy or High Commission, we do offer a discounted rate for IDU/ACRE members.
- Exhibitor: Your company or organisation must have booked an exhibition space in this year's exhibition.
- Fringe Event: Your company or organisation must be hosting a fringe event at this year's Conference.
- Media: You must work for a recognised media outlet.
- Event Support Staff: This category is for CCHQ's contractors and suppliers.
- CCHQ Staff: You must work at CCHQ.

- Non – CCHQ Personnel: This category is for Special Advisors and other Governmental Staff.
  
- **Do I have a registration code?**  
Registration codes are assigned to delegates already on the conference database. If this is your first time or you have missed a few years, you won't have a registration code and you will need to start a new application.
  
- **I left my application halfway and it timed out/I cannot create a new application. How do I continue?**  
Your progress was saved, and you need to log in using your name and registration code instead of beginning a new application. You can generate/retrieve a code by clicking the "I do not know my registration code" button on the register page.
  
- **Where can I get my registration code from?**  
You can get your registration code resent to your email address from the REGISTER page. If you cannot find the email, please check spam and junk folders. If there is still no email or you no longer have access to that email address, please call us on 0207 984 8142 and we can give you your registration code over the phone.
  
- **Who will look at my application?**  
A member of the CCHQ Conference team will approve your application or contact you if they have any questions. A copy of your application will also be passed to the National Accreditation Team at Greater Manchester Police who will vet and approve your application.
  
- **How/when do I get my pass?**  
If you have chosen to have your pass posted to you, we normally post them to you TWO WEEKS before the start of conference.  
If you have chosen to pick your pass up at the conference, we have an accreditation office where you can do so. Information on this can be found on our website.
  
- **How do the tickets work in terms of attendance?**  
Every pass is valid for the full four days of Conference, except for:
  - Commercial
  - Charity
  - Business Day
 These passes are only valid on the days you have purchased, you can change or add more days from the My Pass section of the website.
  
- **Can I bring my spouse / children with me?**  
If your spouse/partner is not a member they will not be able to attend as this is a member only event. We do not recommend you bring your children as we do not run a creche or day-care services. You also need to register your children using the same system.

- **I am driving to the conference, where can I park?**

If you are driving into the city, we recommend using a multi-storey car park as roads will be closed and you will not be able to get very close. We would normally recommend other forms of transport such as public transport into the city.

- **What happens if I lose my pass?**

If you lose your pass you need to make your way to the accreditation office where they can re-print your pass for you as you will not be able to enter without one.